# A blue and yellow logo AI-generated content may be incorrect.

# Permission Letter

Name and Surname of Researcher:

ID number of researcher:

Email address of researcher:

Mobile number of researcher:

Course: HND in……… or bachelor’s degree in …………….

Tutor name and surname:

Tutor office telephone number:

Title of the Long essay/Dissertation: Insert title here

Aims of the research: Insert central research question and subobjectives

Type of participants: Insert the target population

Number of participants required: Indicate an amount of participants

Dear Sir / Madam,

I, Insert your Name, a student at the Institute of Tourism Studies am currently in the final year of my Higher National Diploma, I am carrying out research on the above-mentioned title.

I would like your permission to explain what each participant is going to be asked to do as part of the study. The purpose of this letter is to provide you with information so you can decide whether to participate in this study. Any questions you may have will be answered by the researcher.

There are no known risks related with this research project other than possible discomfort with the following:

* Everyone will be asked to be honest when answering questions.
* Any audio recorded data will be used for transcription purposes, after which it will be destroyed.

The information in the study records will be kept strictly confidential. All data will be stored securely and will be made available only to those individuals conducting the study. No reference will be made in oral or written reports that could link you to the study. Your identity and the identity of the participants will not be revealed in any publications that result from this study.

Participants can terminate their participation at any time without prejudice. Participation is voluntary. Participants do not have to answer individual questions if they do not want to. Your name and the participant’s names will not be attached to the indicate method of data collection used and this will ensure that everyone’s information remains confidential. Please, kindly contact me if you have any queries or any further information or clarification.

**Participant’s declaration**

I have read this consent form and am giving the researcher the opportunity to carry out the research at my institution or company. I hereby grant them permission to use the information provided as data in the above-mentioned research project, knowing that it will be kept confidential and anonymous.

Participant’s Name

Participant’s Signature

Date

Researcher’s Name

Researcher’s Signature

Date